

Expression of Interest

For

**Annual Maintenance Contract of
Computers installed
at Head office Campus at Santarapur, Bhubaneswar**



ODISHA STATE SEEDS CORPORATION LTD

(A GOVERNMENT UNDERTAKING)

SANTARAPUR, BHUBANESWAR- 751002.

Tel-MD 0674- 2340573, Fax-2340096, E Mail- mdosscltd456@gmail.com



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No- 8335

Dt- 14.11.2024

Expression of Interest for Annual Maintenance Contract for Computers installed at Head office of OSSC Ltd

Expression of interest for Annual Maintenance Contract for Computers installed at Head office at Santarapur, Bhubaneswar are invited from Firms with PAN No & GST No for Annual Maintenance Contract of Computers installed at Head office of OSSC Ltd.

The types of Computers installed at Head office are given below.

Sl	Make of Computer	Model
1	HP	3300 MT
2	HP	Pro 3090 MT
3	HP	Mini
4	Dell	Optiplex 9020
5	HP	AIO PC
6	Dell Laptop	5 nos
7	Total Laptops & Desktop Computers	24 nos

Interested firms can purchase the required paper for Annual Maintenance Contract from Head office of OSSC Ltd during working hours between **dt.16.11.2024 to dt.22.11.2024** on payment of paper cost and submit the complete document along-with enclosures by 2 PM on **dt.25.11.2024** and will be opened on the same day in presence of representative of the participating firms in a committee comprising of officials of OSSC Ltd.

The paper cost of **Rs.2000.00 + Rs.240.00 (GST) = Rs. 2240.00** should be paid online via Internet Banking to the Bank Account of OSSC as specified below

Name of the Account Holder	Odisha State Seeds Corporation Ltd
Account No/ Type	4916-2140-0000-3/ Current
Bank/ Branch/ IFSC Code	CANARA BANK/ SAMANTARAPUR/ CNRB0004916

The participating firms in the EoI should enclose copies of PAN Card, GST Registration Certificate along-with the tender and submit the same to the undersigned in a sealed cover size not less than 10"x14", clearly super scribing the purpose, participant name on one side before the date and time mentioned above.

The authority reserves the right to accept or reject any or all EoI documents received for the purpose mentioned above without assigning any reason thereof.

Sd/-
Managing Director



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Scope of Work:

1. One Desktop comprising of CPU, Monitor, Mouse, Keyboard and UPS will considered one unit. Similarly one Laptop Computer will comprise of the Laptop and power supply. The All-in-One Computer will be consisting one Bluetooth Mouse and Keyboard and UPS.

Futhermore, all the Desktop Computers have been connected with wired LAN with 2 (two) Routers, 2 (two) 24 port Switch, 2 (two) 8 port Switch and with related LAN wiring.

2. Personnel from the Firm that will be entrusted with the AMC should visit once every fithnight to verify all the Computers for any defect and take remedial measures on finding of any defects in the Computers.

The firm may be intimated on such dates, when any snags are detected and which can such date other than the stipulated date of visit be as mentioned above and the selected firm for AMC will promptly respond to the same.

3. Thorough checking of operating system, computer related programs loaded to the same should be verified and if required may be reloaded from the media that will be provided by OSSC to the selected Annual Maintenance Contractor.
4. It may be required to change spares or accessories or any other component of Computer at times and on such requirement the firm will change the same promptly on which payment will be made to the firm separately on spares only with no extra labour charges.
5. However, *warranty of one year* on each changed components needed to be provided by the AMC Contractor and on requirement of replacement of such parts which has been replaced earlier by the firm, the same shall be changed by the firm promptly and no extra payment will be made for such replacements.
6. Defects detected on the replaced component as mentioned in sl 5 should be replaced by the AMC Contractor at its own cost within the contract period.
7. In the event of supply of spares and accessories the firm should bring the sealed packet containing the spares and accessories directly to office of OSSC and after verification of the same by designated official the same shall be used in the required computer,

8. The firm will borne all the cost of transportation, cost of spares, tools, and labour for maintenance of the above mentioned Computers.

Period of the Engagement

The selected Firm shall be required to do the Annual Maintenance for a period of two year from the date of issue of work order.

The price of the component which will form a part of AMC will also be valid for 2 years along-with the AMC.

The period for Annual Maintenance can be extended for further period with consent of the Annual Maintenance Contractor

Agreement & Security Deposit

The selected Firm shall have to execute an agreement after receiving of intimation from this office in Non-Judicial Stamp Paper and after deposit of security amount equal to 10% of the value of AMC.

In calculating the value of AMC the visiting charges will only be summed up of which the firm will deposit 10% as Security Deposit.

Penalty

In the event, the firm fails to turn up on scheduled visit for inspection of computers or the special call made to the firm, the firm will be charged 0.05% of value of Annual Contract for delay of one week or part thereof and will accumulate so on till it reaches 10% of the total value of Annual maintenance Contract, which will be deducted from the Security Deposit made by the firm with OSSC or from the payables to the firm.

Rate

The firm has to quote for charges towards Annual maintenance Contract and price of components as mentioned below including all taxes and duties.

Payment

Payment of AMC amount (labour component) quoted by the Firm will be paid in 4 installments and the end of each quarter.

Price of Components will be paid immediately after successful installation of the same to the Computers.

Payment will be released after observing due procedure.

Settlement of Dispute

Any difference or dispute arising out of this supply shall be decided amicably and in the event of dispute the Hon'ble Court at Bhubaneswar shall have the sole jurisdiction to decide the same.

In any event no cause of action shall arise in the favor of either party to approach any other Court, than the Hon'ble Courts at Bhubaneswar.

Managing Director
OSSC Ltd, BBSR

Price Schedule

Pg-1

To

The Managing Director
Odisha State Seeds Corporation Ltd
Bhubaneswar

Sub: Furnishing of Rates for Maintenance of Computers and peripherals

Sir,

I/ We offer our best price for maintenance of computers of Head office of OSSC Ltd in the prescribed schedule as mentioned below

Sl	Rates for	Price (Rate in Rs/ Ps)
	Make of Computer	Model
1	HP	3300 MT
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	
2	HP	Pro 3090 MT
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	

Price Schedule- Pg-2

Sl	Rates for	Price (Rate in Rs/ Ps)
	Make of Computer	Model
3	HP	Mini
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	
4	Dell	Optiplex 9020
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	

Price Schedule- Pg-3

Sl	Rates for	Price (Rate in Rs/ Ps)
	Make of Computer	Model
5	HP	AIO PC
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	
6	Dell Laptop (Latitude E5430)	5 nos
a	Annual Maintenance Labour Only	
b	Cost of Mother Board	
c	Cost of Processor	
d	Cost of Processor Cooling Fan or CPU Fan	
e	Cost of Power supply	
f	Cost of Additional USB bay	
g	Cost of CD Drive	
h	Cost of RAM 2 GB	
i	Cost of RAM 4 GB	
j	Power Supply Battery for Laptop	

Price Schedule- Pg-4

Sl	Rates for	Price (Rate in Rs/ Ps)
7	Additional Components	
a	Cost of 500 GB SATA HDD for Desktop	
b	Cost of 1000 GB SATA HDD for Desktop	
c	Cost of 320 GB SSD HDD for Desktop	
d	Cost of 512 GB SSD HDD for Desktop	
e	Cost of 500 GB SATA HDD for laptop	
f	Cost of 1000 GB SATA HDD for laptop	
g	Cost of 320 GB SSD HDD for laptop	
h	Cost of 512 GB SSD HDD for laptop	
i	UPS 0.50 KVA make- APC	
j	Battery for 0.50 KVA UPS	
k	Switch 24 port Make- D Link	
l	Switch 8 port Make D Link	
m	Router 300 mbps	
n	Router 1024 1024 mbps	
o	LAN Wire for 8P8C connector	
p	LAN Connector 8P8C (RJ45)	
o	Wired mouse- Make Logitek	
q	Wired Keyboard- Multi-media Wired Keyboard	
r	Bluetooth Keyboard & mouse Set make Logitek	
s	Monitor HP/ Dell/ Samsung 21 inch	
t	Monitor HP/ Dell/ Samsung 24 inch	

Sl	Rates for	Price (Rate in Rs/ Ps)
u	Quick heal Antivirus Single user 3 years	
v	Quick heal Antivirus 3 users user 3 years	

Signature of the Participant
with seal

Address