

**Request for Proposal
(single stage two parts) for
Selection of Registered Firms
for Preparation of**

**Structural Designs, Estimate & Technical Assistants for
*the Dehumidified Refrigerated Seeds Store Building
at Bargarh and Balasore, capacity 1000 MT each***

Year 2025-26

OSSC/ Engg-127/ 2025



ODISHA STATE SEEDS CORPORATION LTD
(A GOVERNMENT UNDERTAKING)
SANTARAPUR, BHUBANESWAR- 751002.
Tel-MD 0674- 2340573, E [Mail- mdosscltd456@gmail.com](mailto:mdosscltd456@gmail.com)



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Tender Call Notice

Name of the work- Engagement of Registered Firms for preparation of Structural Designs, Estimate & Technical Assistants for the ***Dehumidified Refrigerated Seeds Store Building at Bargarh and Balasore with Capacity of 1000 MT (each) Year 2025-26***

Tender in prescribed format is called from Registered Firms undertaking Structural Design work for RCC Buildings as per terms & conditions envisaged in the Tender Document for preparation of Structural Designs, Estimate & extending Technical Assistants for the ***Building to be constructed for Dehumidified Refrigerated Seeds Store at Bargarh and Balasore .***

Complete tender schedule for the above will be available at Head office of OSSC Ltd on payment of the Tender Document cost of Rs. 2240.00 (including GST) paid online to the Bank Account of OSSC Ltd. Details of the Bank Account of OSSC is as follows

<i>Name of the Account Holder</i>	<i>Odisha State Seeds Corporation Ltd</i>
<i>Account No/ Type</i>	<i>4916-2140-0000-3/ Current</i>
<i>Bank/ Branch/ IFSC Code</i>	<i>CANARA BANK/ SAMANTARAPUR/ CNRB0004916</i>

Other terms and condition of the tender can be seen in the tender document.

Sealed Tenders complete with all required enclosures should reach the office of the Managing Director, OSSC Ltd, Bhubaneswar by **5.00 PM on dt.17.09.2025** and will be opened on at **3.00 PM on dt.18.09.2025** in the presence of the authorized representative of the participating firms

Sd/-
Managing Director
OSSC Ltd

TECHNICAL SCHEDULE

Engagement of Registered Firms for preparation of Structural Designs, Estimate & Technical Assistants for the *Dehumidified Refrigerated Seeds Store Building at Bargarh and Balasore, 1000 MT (each). Year 2025-26*

A. General Instructions to tenderer

The Professional Firm willing to participate should submit the following

1. Deposit slip for depositing cost of Tender Document amounting Rs. 2240.00 (including GST). The amount of Tender Paper cost shall be deposited to OSSC Bank Account.
2. The Bidder should submit Rs.25000.00 as EMD which should be deposited online to the Bank Account of OSSC Ltd. Details of the Bank Account of OSSC is as follows

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<i>Account No/ Type</i>	<i>4916-2140-0000-3/ Current</i>
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The EMD of the successful firm shall be retained as Security Deposit, which will be returned to the firm after release of final bill.

3. Copy of GST registration certificate
4. GSTR 3B form of the previous month to the previous month considering the month of advertisement of the tender notice.
5. Copy of the PAN Card
6. Income tax return for the last 3 years ending for the Financial Year as on dt.31.03.2024
7. The Bidder should be a Sole Proprietor or a firm registered / incorporated under Companies Act 1956 / 2013 or a Firm registered under Partnership Act.
8. The firm should have two technical persons with minimum of Bachelor's Degree in civil engineering and should have been trained for Auto-CAD showing capability of the firm in structural design of buildings.
9. Experience certificate not below the rank of Assistant Executive Engineer for being involved in design for Column Structured Buildings with RCC Roof of Plinth area of 10000 sft with height of the building being 20 ft (at-least) for any Government Organization in the last 5 years.

Experience in designing of other civil engineering structures which explains the capacity of the firm in designing structures of above mentioned specifications will also be considered, if it is so in the opinion of DGM (Engineering), OSSC Ltd.

10. Copy of the Annual Turnover duly signed by CA for the last 3 years ending on dt.31.03.2025

11. The participant to submit signed copy of the tender schedule (on each page)

B. Terms & Conditions for execution of the assignment for preparation of Structural Designs, Estimate & Technical Assistants for the *Dehumidified Refrigerated Seeds Store Building at Bargarh and Balasore . Year 2025-26*

- a. The firm will provide detail structural design alongwith detailed drawing which will Layout Plan, Plan of the Building, Elevation of the Building, Sectional Views showing all components of the building, Reinforcement details etc. Any other drawing related to the building not listed above but will be required later should promptly be provided by the firm without any extra cost.
- b. The soft copy of the drawing made through use of Auto-CAD and the design calculations shall be in possession of the firm but it can't be reproduced by the firm for any of its other client without the written consent of OSSC.

The soft copy of the drawing transferred in PDF format printable in A3 size paper are to be made available to OSSC for use at our end.

- c. The firm shall prepare detailed estimates which shall include the Lead Statement, Analysis of Rates, Quantity Estimate and the cost estimate of the building, as per prevailing Schedule of rates and updated Labour rates notified by Govt of Odisha .
- d. The firm will provide through technical assistance before and during execution of the RCC works as and when required.

i. Role and responsibility of OSSC

- a. OSSC shall provide Lead of materials, cost of building materials, those are required for preparation of detail estimate by the firm
- b. OSSC shall provide detailed information regarding the building to be constructed.
- c. OSSC shall instruct specific conditions / statutory stipulations / code of practice etc. desired to be followed.
- d. OSSC shall have access so cause changes to the drawing and documents without consent of the firm.

ii. Role and responsibility of the participating firm (the firm that will be selected)

- a. All the stages of work shall be completed by the firm in the time schedule as mentioned in the scope work.
- b. The Structural Engineer will collect data to lead statement and cost of materials from concerned official of OSSC
- c. The firm shall prepare detail estimate and structural design details of each and every structural works. The bidders are advised to visit the site before submission of Bids to have more clarity about the site condition and other technicality for preparation of estimate for execution of the work

- d. The firm shall assist and guide the executants before/ during the time of structural execution of the times.
- e. On instruction from OSSC for any deviation from the original structural design, specification of the building the 2nd party shall have to provide the same within reasonable time, which shall be intimated by DGM Engineering of OSSC Ltd.
- f. The executants while executing building works shall consult with the architect appointed by the office for technical guidance, which is building on the firm.

iii. Work Schedule

Stage 1: Preparation of Design, Drawing and estimate

- a. The appointed firm shall prepare design and drawings for the building and submitting the same for approval. Incorporate any changes suggested by OSSC in the prepared drawing.
- b. On approval the appointed firm shall collect the data for Lead of materials, Scheduled of Rates of materials to be used in construction of the building and prepare estimate as per approved drawing and submit for checking by OSSC.
- c. OSSC can accept the submitted Design, Drawing and Estimate submitted by the appointed firm or can revert the same with suggestion for necessary changes. The appointed firm shall incorporate changes if any in the design and estimate as required by OSSC

NB- Soil Testing if required will be the responsibility of OSSC.

Stage 2: Process for Tender

- a. On approval of the estimate the appointed firm shall prepare BoQ for the work which shall form a part of the tender document and shall be uploaded to e-tender site.
- b. The technical schedule of the tender shall be prepared by OSSC
- c. The related drawings forming a part of the tender document shall be prepared by the appointed firm

Stage 3: Technical Assistance

- The appointed firm shall extend technical support as required during the execution of the work

iv. Time schedule:-

The appointed firm shall submit the estimate and detailed structural design for the work within 30 (thirty) working days from the date of issue of work order in consultation with OSSC.

The appointed firm will submit the deliverables i.e. detailed estimate and structural design of civil work within the scheduled time as mentioned below. The corresponding payment to be released are also mentioned therein.

Sl.	Completion Schedule	Time Line	Mode of Payment
1	Stage –I as mentioned above	30 days	20%
2	Stage-2 as mentioned above	15 (Fifteen) days after completion of stage-I	20%
3	Stage-3 technical Assistance		
	i. After execution of work for Footing & column erection		15%
	ii. After execution of Plinth Beam		15%
	iii. After execution of beams at 12 ft ht		15%
	iv. Floor Roof Casting		15%
		Total	60%

v. Payment

Payment on completion of each stage shall be released to the appointed firm on submission of bill by the firm in that respect.

vi. Legal aspect:

The time allowed for execution of the works as specified in the Contract shall be the essence of the Contract. The execution of the works shall commence within 15 days from the date of issue of work order.

The appointed firm shall render his service till completion of the work as mentioned above. If the appointed firm fails to comply with the requirements, OSSC shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money & Performance guarantee/ Security deposit absolutely.

Should any dispute of difference arise of in connection with this contract whether during its progress of thereafter, all the dispute / difference what so ever arising between the parties shall be settle at Bhubaneswar Jurisdiction only.

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Bill of Quantities

To

**The Managing Director
OSSC Ltd. Bhubaneswar**

Sir,

We offer our best prices for the above mentioned work as per the terms and conditions laid down in the Tender Schedule which is as follows

_____ % (in vernacular _____) of the estimated amount after due Administrative Approval of the competent authority.

Yours faithfully

For Participating Firms